



# **Warwickshire**

**POLICE AUTHORITY**

*The authority behind the force*

## **GOVERNANCE PLAN**

**October 2009 – September 2010**

**(Approved by the Police Authority on 16<sup>th</sup> September 2009)**

**Version 1.0**

**1<sup>st</sup> October 2009**



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# Governance Plan 2009 – 2010

## 1. Introduction

This Governance Plan states the priorities of the Authority for governing Warwickshire Police during the period from October 2009 to September 2010. It compliments the Three Year Policing Plan which describes the agreement the Authority has reached with Warwickshire Police about the delivery of services in the context of the budget we have set and the local, regional and national requirements for improving protection in the County. It does not cover the whole of our Governance Accountabilities which will be carried out during the year and which are described in '**GOVERNANCE FRAMEWORK – Roles, Accountabilities and Allowances**' which is reviewed and published annually. The Framework document also describes the process of embedded governance which has in the main replaced a formal sub committee structure.

## 2. Joint Vision

### Delivering Greater Protection

We share our vision with Warwickshire Police:

**'Protecting our communities together.'**

We remain committed to protecting our communities from harm by which we mean death, injury, loss and distress. We will continue to do what's right for people who live, work, visit and travel through our county and will address the needs of local people whilst also protecting them from the harm caused by serious and organised criminality. Within the constraints of the Government decision to limit the Authority's budget setting capabilities and the challenges that this poses in setting a budget capable of delivering affordable, acceptable and sustainable policing services, we remain confident that we can deliver more protection than we did last year.

### What is Protection?

In protecting communities from harm we mean:

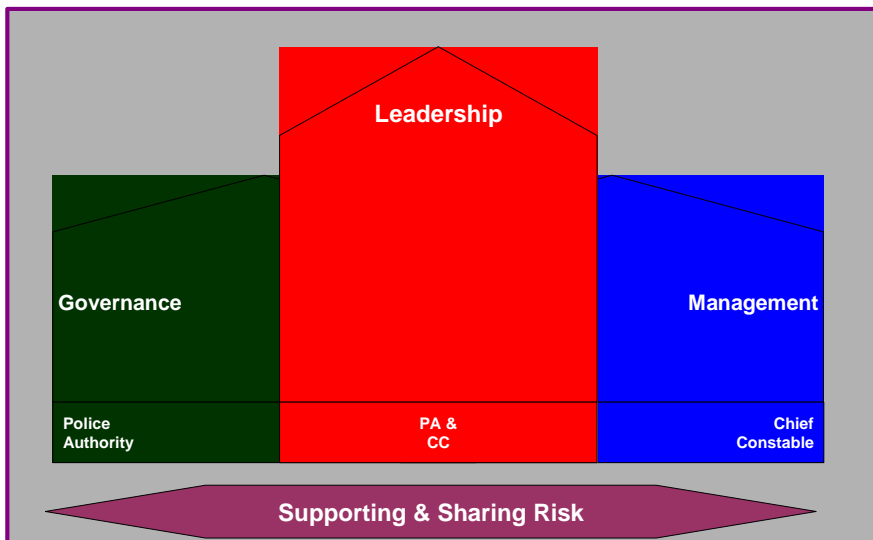
- Reducing the number of people killed on our roads or by crime
- Reducing crimes of violence and road injuries
- Protecting people from loss, such as having their possessions stolen
- Protecting against distress: giving people confidence to go about their lives without fear

## 2, Foundations for Governing Warwickshire Police

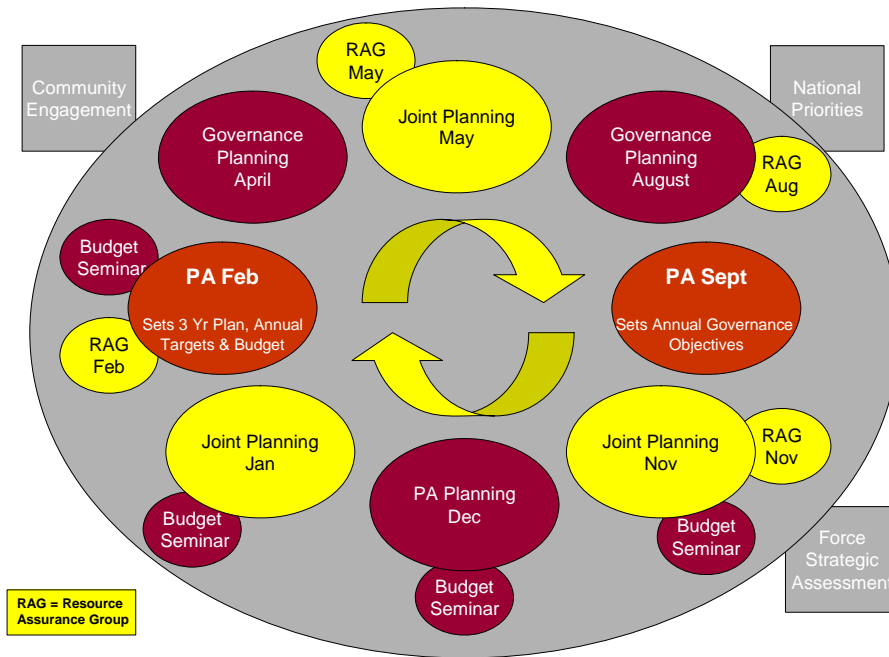
### Principles of Governance



### Relationship with Management – Joint Leadership



## Governance Planning Cycle



### Environmental Scanning



### Resource Planning – Joint with Force (Authority Organised)



### Policing Priorities Planning – Joint with Force (Force Organised)



### Police Authority Priority Planning Days



### Authority Briefing – Emerging Budget Implications



### Formal Police Authority Decision Making



## GOVERNANCE OBJECTIVES

### Working with the Force and Local Authority Partners to improve Public Confidence

(For list of Objective owners see Appendix 1)

	Date	Owner
<b>1. FULL POLICE AUTHORITY</b>		
1.1 Review, revise and agree the Medium Term (2010/14) Financial Plan (MTFP) with the Chief Constable and Treasurer	28 <sup>th</sup> Feb	RS Lead
1.1 Set the 2010/11 Force Budget to increase protection	28 <sup>th</sup> Feb	RS Lead
1.2 Agree the 2010/11 Policing Priorities with the Chief Constable	31 <sup>st</sup> Jan	Chair
1.3 Shaping and Publishing the 2010/13 Policing Plan	30 <sup>th</sup> Jun	Pubs Ld
1.4 Publishing the Annual Report	30 <sup>th</sup> Jun	Pubs Ld
1.5 Revise and publish the Annual Governance Statement	30 <sup>th</sup> Jun	C/E
1.6 Review and revise the Authority Risk Register to complement the Force Risk Register	30 <sup>th</sup> Sep	C/E
1.7 Review and revise the Authority Governance Framework and Governance Plan (including its Governance objectives for 2010/11)	30 <sup>th</sup> Sep	V/C A
1.8 Scrutinising the delivery of the savings required by the Authority's MTFP	31 <sup>st</sup> Mar	V/C B
1.9 Scrutinising performance against the Policing Priorities dashboard	Weekly	Stg Gp
<b>2. LOCAL POLICING GOVERNANCE STREAM</b>		
2.1 Governing the performance and resources allocated to the delivery of safer neighbourhoods.	22 Feb	LP Ld
2.2 Engaging with the County Council and District/Borough Councils to ensure a satisfactory relationship between CDRPs and Locality/Community Forums.	30 Sept	LP Ld

<p><b>2.3 Engaging with partner agencies and the Force to consolidate consultation arrangements ensuring that all policy aspects are covered and mechanisms are in place to report results back to the Authority.</b></p>	<p><b>31 Dec</b></p>	<p><b>CE Panel Ch</b></p>
<p><b>2.4 Identifying any aspects of relevance to the Authority not covered by 2.3 above and arranging specific consultation accordingly</b></p>	<p><b>31 Dec</b></p>	<p><b>LP Ld</b></p>
<p><b>2.5 Creating and developing the Police Authority website, ensuring this provides for a single issue question and response facility.</b></p>	<p><b>31 Dec</b></p>	<p><b>Lead Pub &amp; Info</b></p>
<p><b>2.6 Ensuring that appropriate feedback is provided to those consulted.</b></p>	<p><b>30 Mar</b></p>	<p><b>CE Panel Ch</b></p>
<p><b>2.7 Ensuring that District Partnership Leads are properly embedded in each district CDRP, LSP and in Locality/Community Forums.</b></p>	<p><b>30 Sept</b></p>	<p><b>LP Ld</b></p>
<p><b>2.8 Attending Locality/Community Forums and District Quarterly Performance Reviews and reporting back to the Authority</b></p>	<p><b>22 Feb</b></p>	<p><b>Dist Lds</b></p>
<p><b>2.9 Ensuring that reporting processes are in place for Custody Visitors to raise issues with the Force.</b></p>	<p><b>31 Oct</b></p>	<p><b>VS Ld</b></p>
<p><b>2.10 Encouraging an increase in the number of prisoners visited.</b></p>	<p><b>31 Oct</b></p>	<p><b>VS Ld</b></p>
<p><b>2.11 Strongly encouraging an increase in the number of Specials recruited.</b></p>	<p><b>31 Oct</b></p>	<p><b>VS Ld</b></p>
<p><b>2.12 Ensuring the Authority is kept informed of any LCJB issues relevant to its business.</b></p>	<p><b>30 Sept</b></p>	<p><b>LP Ld</b></p>
<p><b>3. RESOURCES GOVERNANCE STREAM</b></p>		
<p><b>3.1 To oversee efficient, economic and effective use of Warwickshire Police resources, to provide our communities with protection from harm</b></p>	<p><b>30<sup>th</sup> Sept</b></p>	<p><b>RS Ld</b></p>
<p><b>3.2 Following changes to the delivery of governance and scrutiny within the Resources Stream (agreed by the Authority in June 2009), to ensure that Stream members are fully effective in their roles and able to participate in the Embedded Governance arrangements as required in:</b></p> <ul style="list-style-type: none"> <li>• Finance,</li> <li>• Property/Transport/Procurement,</li> <li>• Insurance &amp; Risk,</li> <li>• HR &amp; IT</li> </ul>	<p><b>31<sup>st</sup> Dec</b></p>	<p><b>RS Ld, Dep RS Ld</b></p>

<p><b>3.3 To deliver governance and scrutiny and promote the fair delivery of services and employment practices, by providing a strategic overview of diversity policies and their implementation within the Force (to include regular meetings of the Diversity &amp; Equality Panel)</b></p>	<p><b>30<sup>th</sup> Sept</b></p>	<p><b>Div Ld</b></p>
<p><b>3.4 To oversee a workforce development programme that deploys values and develops staff to deliver policing priorities at an appropriate cost. Provide close liaison with Head of HR and scrutiny of all HR activities.</b></p>	<p><b>30<sup>th</sup> Sept</b></p>	<p><b>HR Ld</b></p>
<p><b>3.5 Following the Force Review of Procurement Strategy and Operations to oversee effective outcomes and ongoing governance and scrutiny of Procurement – updating the Authority through 2009/10. Consider and make recommendations to the Authority on any changes required to FSOs and our regulatory environment, as a result of the Force Review.</b></p>	<p><b>30<sup>th</sup> Sept</b></p>	<p><b>Dep RS Ld</b></p>
<p><b>3.6 Leading for the PA on overseeing the production of the budget Medium Term Revenue and Capital Financial Plans for Authority approval.</b></p>	<p><b>28<sup>th</sup> Feb</b></p>	<p><b>RS Lead</b></p>
<p><b>3.7 Chairing the newly formed Resources Assurance Group to effectively monitor the outcomes of the MTFS Plan and Efficiency Targets through the year. To ensure effective oversight of Force delivery of the agreed Sustainability Strategy</b></p>	<p><b>30<sup>th</sup> Sept</b></p>	<p><b>RS Lead</b></p>
<p><b>3.8 To contribute as a Stream to the maintenance of the Authority’s Risk Register, through regular assessment of existing and emerging risks and to maintain close links with Chair of the Audit Committee.</b></p>	<p><b>30<sup>th</sup> Sept</b></p>	<p><b>RS Lead</b></p>
<p><b>3.9 Through ongoing Embedded Governance (together with Vice Chair), to oversee the Force Financial Management Project which aims to deliver devolved budget management across the directorates during 2009/10 0 to include delivery of systems for improved financial reporting</b></p>	<p><b>30<sup>th</sup> Sept</b></p>	<p><b>RS Lead</b></p>
<p><b>4. PROTECTIVE SERVICES, STANDARDS AND PLANNING GOVERNANCE STREAM</b></p>		
<p><b>4.1 In collaboration with the APA Regional Strategic Policing Group to develop appropriate governance of the franchising approach to tackling cross border serious and organised crime.</b></p>	<p><b>30<sup>th</sup> Sep</b></p>	<p><b>PSP Ld</b></p>



## Appendix One

<b>Objective Owner Abbreviations</b>	
<b>RS Ld</b>	<b>Resource Stream Lead</b>
<b>Dep RS Ld</b>	<b>Deputy Resources Stream Lead</b>
<b>Pubs Ld</b>	<b>Lead for Publications and Use of Information</b>
<b>C/E</b>	<b>Chief Executive</b>
<b>V/C A</b>	<b>Vice Chair A</b>
<b>V/C B</b>	<b>Vice Chair B</b>
<b>Stg Gp</b>	<b>Steering Group</b>
<b>LP Ld</b>	<b>Local Policing Lead</b>
<b>CE Panel Ch</b>	<b>Community Engagement Panel Chair</b>
<b>Dist Lds</b>	<b>District Leads</b>
<b>VS Ld</b>	<b>Voluntary Services Lead</b>
<b>HR Ld</b>	<b>Lead for Human Resources</b>
<b>Div Ld</b>	<b>Lead for Diversity</b>
<b>PSP Ld</b>	<b>Lead for Protective Services, Standards &amp; Planning</b>
<b>Dep PS Ld</b>	<b>Deputy Lead for Protective Services</b>
<b>Pr Stds Ld</b>	<b>Lead for Professional Standards</b>
<b>MD Ld</b>	<b>Lead for Member Development</b>