

**WARWICKSHIRE POLICE AUTHORITY – 20 JANUARY 2010**

**HMIC / Audit Commission Inspection of Warwickshire Police Authority**

**Report of the Chief Executive**

**Summary**

This report provides an update on progress towards the inspection of the Police Authority.

**Recommendation**

That the report be noted.

**Introduction**

Since my last report to the Authority on the 18<sup>th</sup> December, I am now able to provide a further update on key dates and action required leading up to the inspection.

**Key Dates**

As you will already be aware, the inspection will take place during the week commencing the 15<sup>th</sup> March 2010 and is likely to last for most of that week. The table below confirms the key dates of the inspection:-

Date	Activity	Description
2pm 14 Jan 2010	First contact meeting	The inspection team leader will meet with the Chief Executive and other nominated representatives to discuss the methodology, timetable and our requirements for your inspection.
11am 18 Feb 2010	Scene Setting Meeting	The Chair and Chief Executive will meet with the inspection team and give an overview presentation, providing background and context of the authority and discuss any key issues.
w/c 15 March 2010	On-site Inspection	The inspection team will wish to interview a number of individuals and attend various meetings as part of the pre-site and on-site inspection. The Team Leader will give short verbal feedback to the Chief Executive at the end of each day.

7 May 2010	Draft Report	The draft report will be sent to the Chief Executive for comment for ten working days.
11 June 2010	Embargoed Report	An embargoed version of the final report and regional press release will be sent to the Chief Executive.
17 June 2010	Publication	The final report will be published on the Audit Commission website.

### **Next Steps**

As you will see from the above timetable, the first contact meeting with the Inspectors will have already taken place before the Authority's meeting and I will update Members on any issues arising from that meeting on the 20<sup>th</sup> January.

In the meantime, work on the self-assessment will continue with the Stream Leads supported by the Policy Officers and it is intended that this will be available in time for the scene setting meeting on the 18<sup>th</sup> February. Work will also continue on gathering the documents and information required by the Inspectors.

I will continue to keep Members up-to-date on developments. It is intended to hold an informal meeting of the Authority in early March 2010 to ensure all Members are up to speed with the inspection process and requirements.

In the meantime, if Members have any questions about the inspection process, please let me know.

**OLIVER WINTERS**  
**Temporary Chief Executive**