

The **AUDIT COMMITTEE** met at **POLICE HEADQUARTERS, LEEK WOOTTON** on the **2nd FEBRUARY 2011**

Present:-

Independent Members:- Mike Edwards

County Councillors:- Chris Davis and Bob Hicks (Chair)

Police Authority: - Neil Gulliver, Dave Clarke and Dave Stenning

Police: - Marie Perry and Dave Weston

Internal Audit:- Gary Rollason

In attendance:- Joan Barnett (Audit Commission)

1. Apologies

Apologies were received from Carol Fox, Clive Parsons, Oliver Winter, Richard Elkin and John Gregory (Audit Commission).

2. Members' Declaration of Pecuniary and Non-Pecuniary Interests

None.

3. Minutes of the Meeting held on the 1st December 2010 and Matters Arising

Minutes

Resolved:-

That the minutes of the Audit Committee's meeting held on the 1st December 2010 be approved.

There were no matters arising.

4. Date of Next Meeting

Wednesday 4 May 2011 at 10am.

5. Any Other Items

None.

6. Exclusion of Members of the Public

Resolved:-

That the members of the public be excluded from the meeting for the following agenda items on the grounds that their presence would involve the disclosure of

exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.

7. Exempt Minutes of the Meeting held on the 1st December 2010 and Matters Arising

It was agreed that the word 'minutes' in the last paragraph should read 'matters'. It was then Resolved:-

That the exempt minutes of the Audit Committee held on the 1st December 2010 as amended be approved.

There were no matters arising.

8. Progress on Implementation of Internal Audit Recommendations

Dave Weston gave an update to the Committee on all the outstanding significant recommendations which had been reviewed by the Force.

9. Police Authority Risk Register Review

The Committee discussed the Risk Register and agreed a number of actions.

At the invitation of the Chair, Joan Barnett briefly explained the latest developments regarding the future of the Audit Commission.

Joan Barnett then confirmed that David Rigg had retired from the Audit Commission and that the Authority's new District Auditor would be John Gregory. The Chair asked that the Committee's thanks and best wishes be passed to David Rigg.

10. Internal Audit Progress Report

After introductory comments by Garry Rollason, Marie Perry asked if the Audit Plan could include timing to allow managers to ensure that space has been allocated in their diaries. Garry Rollason confirmed that he had had discussions with Richard Elkin about next year's Audit Plan and this issue would be addressed through the Force's Senior Management Team.

11. Time Off in Lieu (TOIL)

Dave Weston gave a brief update on the current position on the work being done around the management of TOIL.

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Chair of Committee

The meeting closed at 11.10am