

The **POLICE AUTHORITY** met at **SHIRE HALL, WARWICK**, on the **24th September 2008**.

Present:-

Phil Blundell (Independent Member)(**Chair**)
Ian Francis (Lay Justice Member)(**Vice Chair**)

Independent Members:-

Angela O'Boyle, Steve Nicklin, Dorrette McAuslan and Phil Robson

Lay Justice Members:-

Mike Edwards and Alan Woodward

County Councillors:-

Anne Forwood, Eithne Goode, Bob Hicks, Richard Hobbs, Phillip Morris-Jones, Izzi Seccombe and John Vereker

Police: -

Chief Constable Keith Bristow, Deputy Chief Constable Andy Parker, Assistant Chief Constable Bill Holland, Simon Pameley, Richard Elkin, Junaid Gharda, Carl Baldicchino and Catherine Ward.

Police Authority: -

Eric Wood, Sue Howl, Oliver Winters, Greta Needham, Dave Clarke, Tony Brown, Neil Gulliver, Steve Baldwin and Debbie Mullis.

In Attendance:-

John Bridgeman (Chair of the Police Authority Standards Committee), Claire Thomas (APA Regional Co-ordinator), Steve Whitefield (Home Office), Simon Payne (Police Federation) and Lee Bowers (UNISON).

1. Chair's Announcements

The Chair welcomed Sue Howl as the Authority's new Chief Executive, Steve Whitehead from the Home Office and Claire Thomas in her new role as Regional APA Co-ordinator.

2. General

(1) Apologies

were received from Chris Davis, Katherine King and ACC Lewis Benjamin.

(2) Declaration of Members' Personal and Prejudicial Interests

None.

(3) Minutes of the Meeting held on the 30th July 2008 and Matters Arising
(i) Minutes

Resolved:-

That the minutes of the Police Authority's meeting held on the 30th July 2008 be approved.

There were no matters arising.

Additional Items

The Chair informed the Members that he had agreed to the following item being dealt with at this juncture.

2A. Proposal to Re-define Force Priority Targets for 2008/09

The report by the Chief Constable was considered in conjunction with a presentation by Detective Chief Inspector Adrian Pearson.

After discussion, it was Resolved:-

That approval be given to the proposal to adjust the violence reduction target to reflect the changes to the Home Office Counting Rules with implementation from October 2008, by including Actual Bodily Harm.

2B. John Bridgeman – Chair of the Standards Committee

At the invitation of the Chair, John Bridgeman gave a short presentation on the role of the Standards Committee and, in particular, highlighted the key changes in the new Code of Conduct for Members which the Authority had recently adopted.

The Chair commented that the Authority's Standards Committee was highly regarded and their work much appreciated.

3. Police Authority Governance Framework

The report by the Chief Executive was considered.

In presenting the report, Phil Robson thanked all Members for their contributions towards the development of the revised Governance Framework. Eric Wood drew Members' attention to the following amendments:-

Page 9 – the membership of the Audit Committee should read '5 Members (including the Vice Chair 2 who will act as Deputy Chair) who do not hold other responsibilities for finance and resources. External independent member of the Standards Committee who is not its Chair.'

Page 10 – the membership of the Appointments and Remuneration Committee should read 'Up to 9 members: Chair and Vice Chairs of the Authority, 3 Councillor members, the Stream Leads and the Lead Member for Diversity. Other members may be co-opted where necessary.'

Page 2- - the membership of the Professional Standards Committee should read 'x 3: Appointments.

It was then Resolved:-

That approval be given to the Governance Framework as amended together with the suggested report template..

At 10.50am, it was agreed that the meeting should be adjourned and that the Annual General Meeting adjourned on the 21st May 2008 should be re-convened to consider a report by the Chief Executive.

**Annual General Meeting (cont'd)
Report by the Chief Executive**

was considered.

The Chair declared a personal interest in the report.

After introductory comments by Eric Wood, Alan Woodward, seconded by Steve Nicklin, moved and it was Resolved:-

- (1) That Appendix 1 to the Chief Executive's report be noted and endorsed.***
- (2) That Ian Francis be appointed Chair of the Authority with effect from the 1st October, 2008.***
- (3) That Phil Robson be appointed Vice Chair (1) of the Authority with responsibility for all Regional Matters with effect from the 1st October, 2008.***
- (4) That Phil Blundell be appointed Vice Chair (2) of the Authority with responsibility for all National Matters with effect from the 1st October, 2008.***
- (5) That the allowances as set out in pages 2 and 3 of the Chief Executive's report be confirmed.***
- (6) That a review of the structure be carried out in September/October 2009.***

The Chair congratulated Ian Francis and Phil Robson on their appointments.

Ian Francis expressed sincere thanks on behalf of the Authority to Phil Blundell for his work as Chair of the Authority in particular in raising the profile of the Authority on the national stage.

The Annual General Meeting then formally closed at 11.00am and the Authority resumed the business of the meeting of the 24th September 2008.

4. Appointment of Independent Members

The report by the Chief Executive was considered.

Resolved:-

That Clive Parsons be appointed as the Lay Justice Independent Member of the Police Authority for 4 years with effect from 1st October 2008 until the 31st March 2013.

5. Member Training and Development

The report by the Lead Member for Member Development was considered.

Resolved:-

That approval be given to the training and development strategy together with the induction programme for newly appointed Members.

6. Report of the Audit Committee

was considered.

In introducing the report, John Vereker drew Members' particular attention to paragraph 5 and the need for Members and Officers to meet their obligations in declaring gifts, hospitality and interests.

7. External Partnerships, Protective Services and Business Improvement - Report of the Governance Stream Lead

was considered.

Phil Robson introduced the report and highlighted a number of key points particularly in relation to the performance framework for Protective Services. Bill Holland added that work was still ongoing in this area but good progress was being made. He added that the Force were looking at options for developing Protective Services and the Authority would be kept up-to-date as this develops.

Phil Robson also commented on the work undertaken by Dorrette McAuslan to develop a Member Development Programme which was now taking shape. He also thanked Mike Edwards for his work and support on Human Resources.

8. General Report of the Chief Executive

was considered.

(1) Dates of Meetings – September 2008 to September 2009

Resolved:-

That approval be given to the dates of meetings for the period September 2008 to September 2009.

(2) Regional Meeting – 9th September 2008

(3) ACPO-APA International Policing Exhibition & Summer Conference 2009

These paragraphs were noted.

(4) Green Paper

Eric Wood confirmed that the Authority's response to the Green Paper would be shared with the County Council. He hoped that they would be willing to give their support which he believed would provide a powerful argument to the issues raised in the response.

(5) Constitution of the Authority

(6) Independent Review of Member Allowances

(7) Communications

These paragraphs were noted.

(8) Alan Woodward JP

Eric Wood paid tribute to the outstanding work of Alan Woodward particularly in Professional Standards during the thirteen and half years he had served with the Authority.

It was then Resolved:-

That the Police Authority place on record their thanks and appreciation for the work of Alan Woodward since 1995 and wish him and his wife a very happy retirement.

(9) Personal

Eric Wood again thanked those colleagues referred to in the report for their support and friendship. He added that the Authority was very special and effort should be made to retain its current status.

It was then Resolved:-

That the Police Authority place on record their thanks and appreciation for the work of Eric Wood as Chief Executive and wish him and his wife a very happy retirement.

9. General Report of the Chief Constable

In presenting his report, Keith Bristow commented on the letters of appreciation which had been received by the Force for the support provided to the community.

In response to a question by Izzi Seccombe, Bill Holland confirmed that he would keep the Authority up-to-date on the progress of the Sex Offender Disclosure Pilot.

10. Conference on Crime against Business and Commerce

was considered.

Phillip Morris-Jones presented his report on the Conference which was held in June this year and highlighted some of the key issues which were discussed and were of concern to local businesses.

The Chair added that the Authority was actively considering holding with local business representatives in conjunction with the County Council as there were clearly issues affecting business which could be addressed jointly.

Keith Bristow commented that the Force had recruited over 5,000 businesses to Business Watch and the Force were performing well on all aspects of business crime.

11. Urgent Business

None.

12. Date of Next Meeting

The next meeting of the full Authority will be on Wednesday 29th October 2008 at 10.00am.

13. Exclusion of Members of the Public

Resolved: -

That the members of the public be excluded from the meeting for the following agenda items on the grounds that their presence would involve the disclosure of exempt information as defined in paragraphs 1, 3, 4 and 7 of Schedule 12A of the Local Government Act 1972.

14. Exempt Minutes of the Meeting held on the 30th July 2008 and Matters Arising

Resolved:-

That the exempt minutes of the Police Authority's meeting held on the 30th July 2008 be approved.

There were no matters arising.

15. Force Performance

The report by the Chief Constable was noted.

The Chair commented that he was very content with the detailed information which was being available to the Authority and the Force's performance to date.

16. Operational Update

The report by the Chief Constable was noted.

17. Bulldog Bash 2008 – Operational Update

In considering the report, the Authority received a brief update on the outcome of the public meeting held in Lower Quinton on the 17 September at which both he and Richard Hobbs were present.

18. Presentation on MAPPA

It was agreed to defer the presentation on MAPPA and the Authority to organise a full seminar in the near future. Neil Gulliver was asked to make the necessary arrangements.

All County Council members of the Authority left the room prior to consideration of Agenda item 19.

19. Operation Westbere

The report by the Chief Constable was noted.

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Chair of the Authority

The meeting closed at 1.00pm